About Online GED Testing

Take your GED test from the comfort of your home, while securely monitored by an online proctor.

The online GED test is now available in English and Spanish.



All screen images have been reproduced from a GED.com student account and are intended for reference purposes by librarians only. Please do not distribute this document to test-takers. Test-takers are advised to always check their MyGED® account for the latest information and requirements regarding Online GED® testing. Specific testing problems may be reported to the GEDTS help line at 877-392-6433 or to the GED Administrator, Natalie Cummins, at ged@ky.gov.

BETA

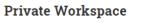
What's Needed to Test Online



Computer, Webcam, Internet

You need a computer with webcam and reliable internet.





The room should have four walls, a closed door and no distractions.



Government-issued ID

We will verify your governmentissued ID when you check-in for your test.



'Green' GED Ready Score

You must take a GED Ready practice test and score 'green' within the last 60 days for each subject in which you want to test online.

How It Works

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Perform a system test to make sure your computer, webcam and internet connection meet the requirements for testing online.

Schedule your online test within 60 days of scoring 'green' on a GED Ready practice test.

3 Log in to GED.com 30 minutes before your test appointment to launch your test.

- Follow the on-screen steps to check-in for your test including verifying your system, I.D. and workspace.
- Take your test while an online proctor monitors you just like they do at a test center.

Before Test Day

Run a System Test

It's important to do a system test on your computer **before** test day to make sure your computer meets the minimum requirements for online testing. If you wait until the time of your exam to do the system test and something goes wrong, you won't be able to test and will lose your payment.

To do the system test, you will:

- · Download and install the OnVUE software
- · Follow each step to check your microphone, webcam and internet speed
- Take photos of yourself, your government-issued ID and your workspace using your webcam or mobile phone

Prepare Your Workspace

You will be required to follow these rules for your workspace. If your workspace does not pass a room scan by the online proctor who is monitoring your test, you will not be able to proceed with the exam.

Here's how to prepare your workspace:

- Ensure the room has four walls, a closed door and no distractions
- · Make sure no one comes into the room during the test
- Clear everything off your desk
- Turn off and unplug any additional monitors, projectors and televisions
- Place all personal items, mobile phones, headphones and watches out of reach
- Remove any food and drinks, with the exception of water in a clear glass if you choose

If You Need to Reschedule or Cancel

You can reschedule or cancel your test up to 30 minutes before your appointment time by logging in to your GED.com account. You will not be able to cancel your test after your appointment time and will lose your payment if you are unable to test. You can reschedule your test, but will lose your payment for your missed appointment.

On Test Day

Check-in for Your Test

Check in for your exam 30 minutes ahead of your scheduled appointment time. If you are late to your appointment you can reschedule your online exam, but you will lose your payment for the missed appointment.

Prior to checking in

- Shut down ALL applications on your computer such as email, Facebook, chat, etc.
- For better internet connection, turn off wifi on other devices in your household (Movie streaming devices, TV, tablet, etc.)

How to launch your test

- · Log in to your GED.com account
- Click "Launch" from the appointment card, which will take you to the OnVUE exam page

 From the OnVUE page, you can click "Begin Exam" as early as 30 minutes before your exam time

Checking in

- After you click "Begin Exam", follow the steps to complete the system test and to take photos of your government-issued ID and workspace
- You will then be placed in a queue for the next available proctor to begin your exam. This wait time does not count toward your exam time.

During the Test

Technical Assistance

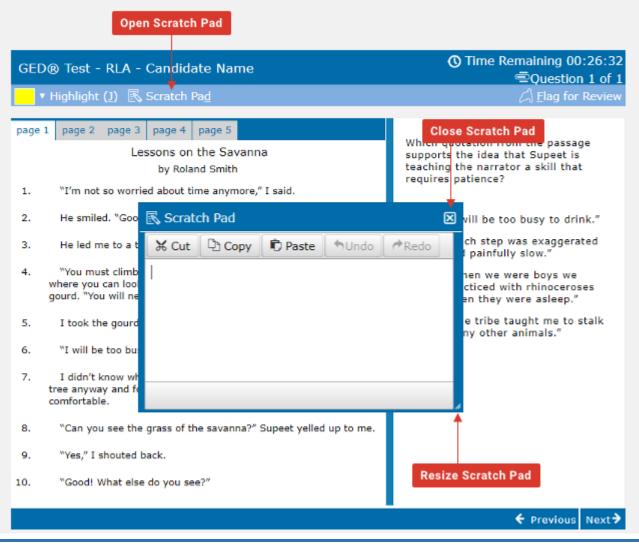
- Onscreen chat with the proctor will be available, but the proctor will not answer any questions related to exam content
- If you have technical issues, refer to the Troubleshooting section below.

Onscreen Calculator

• You will not be able to use a physical calculator but will have access to an onscreen calculator during the exam. Practice with the calculator tutorial

Onscreen Scratch Pad

You will have access to an onscreen scratch pad to take notes.



Onscreen Whiteboard

- Watch our Video: Online Testing Whiteboard Tutorial to learn about the onscreen whiteboard, which you can use during the test to draw and write math calculations. Access the whiteboard during your test by clicking the 'Whiteboard' icon at the top of the screen.
- You can open and close the whiteboard and your notes will not be lost. The close button is the "x" icon located above the "Pen" tool in the top-left of the Whiteboard.
- · Use the "Pen" tool to draw and write out your math problems
- Use the "Eraser" tool to erase parts of your work
- · Use the left and right arrows to "undo" and "redo"
- The "Clear" button in the bottom left corner is used to erase the entire whiteboard and all your notes
- · Practice using the online whiteboard





Exam Rules

- Cheating is strictly prohibited
- · You consent to being videotaped and recorded
- · You must be in a private, walled room with a closed door
- · No one is permitted in the room for any reason
- · You may not leave your work area for any reason
- You cannot use a calculator or scratch paper to take physical notes
- · No talking or reading out loud to yourself
- · Personal items, mobile phones, headphones and watches must be out of reach
- · Food, drinks, smoking and gum are prohibited
- You can only schedule one online test at a time. As soon as you complete an online test you can schedule another online test.

Breaking any of these rules will result in your exam being revoked, loss of payment, and you will be banned from testing in the future.

Troubleshooting

If you are having technical issues and your appointment time is approaching, we recommend you reschedule your test for a later time to allow yourself time to troubleshoot your issue.

If you missed your appointment due to technical difficulties please email our support team, at help@ged.com, with details on what happened. It could take us 4-5 business days to resolve your issue and reply back to you.

Weak Internet Connection

- Turn off wifi on other devices in your household (Movie streaming devices, TV, tablet, etc.)
- · Hardwire into your internet connection or move closer to your wireless router
- · If still having issues try restarting your computer

Webcam Not Detected

- · For external webcams check the connecting cord. Unplug and plug back in.
- · For built-in webcams try restarting your computer and relaunching the test.

Long Wait Time for Proctor

· Don't worry, this wait time does not count toward your exam time.

Technical Difficulties During the Test

• If you are unable to complete your test, email help@ged.com with all details on what happened. It could take 4-5 business days for us to research and resolve your issues before you hear back. In the meantime, you can reschedule and take your test while we are resolving your issues. (save this for when the ability to take more than one OnVUE test is live).

Computer System Requirements

It's important for you to run a system test prior to your online test appointment.

Operating System	Windows 10 Windows 8.1 Mac OS 10.13 and above
Firewall	We recommend taking the test on a personal computer. Work computers generally have more restrictions that may prevent successful delivery.
Internet Browser	The newest version of Microsoft Edge, Safari, Chrome and Firefox or Internet Explorer 11.
Webcam	May be internal or external and connected to the computer.

Sound and Microphone	Verify the audio and microphone are not set on mute in Windows.
	Mac users may need to allow OnVUE within their 'System Preferences: Security & Privacy: Privacy' settings for Microphone, Camera, Automation and Input Monitoring.
Browser Settings	Internet Cookies must be enabled. Any Pop-up blocking settings must be disabled.
Device	All tablets are strictly forbidden, unless it has a physical keyboard and also meets the operating system requirements mentioned earlier.
Power	Make sure your computer is plugged into a power source.