

Smoke and Tobacco Free Property

Created 12-20-18 (effective 3-1-19)

Revised

Reviewed

Purpose

The Pendleton County Public Library (PCPL) is dedicated to providing a welcoming, healthy, and safe environment for our customers and staff. Due to acknowledged health hazards arising from exposure to secondhand smoke, it is the policy of the Pendleton County Public Library to provide a smoke and tobacco free environment for employees, customers, and vendors.

Policy

- The use of any smoke or tobacco product is prohibited by employees, customers, and vendors on property that is owned, operated, leased, occupied, or controlled by PCPL, including Library vehicles.
- Smoke or tobacco products may be used within private vehicles that are parked at least 25 feet from an entrance to the building or an air intake vent.
- Customers who violate this policy may be asked to leave Library property.

Definitions

- Smoking: Inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe.
- Tobacco Products: All forms of tobacco, including but not limited to cigarettes, cigars, pipes, water pipers (hookahs), electronic cigarettes (vaporizers), and smokeless tobacco products. Nicotine Replacement Therapy (NRT) products approved by the Federal Drug Administration (FDA) are not considered a tobacco product.
- Property: Buildings and structures, grounds, parking lots, sidewalks, and vehicles.
- Employee: Any person who is employed by PCPL.
- Customer: Any person who is not an employee of PCPL who visits PCPL to volunteer, visit with staff, seek information, receive materials, provide trainings, attend meetings or programs, or is on PCPL property for any other reason.
- Vendors: Any person who delivers goods, supplies, or seeks to set up services, whether a contract is in place or not.